

# CORONAVIRUS FINANCIAL ADVISORY SUB-COMMITTEE

MINUTES – July 13, 2020 – 4:00 p.m.

State Controller's Office

4<sup>th</sup> Floor, Syringa Conference Room

Available through WebEx

Meeting number: 133 501 6631

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*The regular meeting of the Subcommittee to the Coronavirus Financial Committee was called to order at 700 W State Street, 4<sup>th</sup> floor, Syringa Conference Room, Boise, Idaho, at 4:00 p.m. pursuant to Idaho Code §67-2002 and by order of the chair.*

*The following members were present: Chairman Joshua Whitworth, David Fulkerson, Division of Financial Management by phone; Kelly Packer, Association of Cities; Mr. Grigg, Association of Counties.*

*Also present were Meg Byram, State Controller's Office; Annette Valenzuela, State Controller's Office; John Iasonides, State Controller's Office by phone; Julie Crea, Lewis Clark State College by phone and Karen Drown, City of Buhl by phone, Officer Torrez City of Buhl by phone.*

## CONSENT AGENDA

### 1. Approval of the minutes of the CFAC subcommittee on June 22, 2020 and July 6, 2020 – ACTION ITEM

*Resolution: Mr. Fulkerson moved to approve item 1. Ms. Packer seconded the motion. The motion carried on a unanimous voice vote.*

## REGULAR AGENDA

### 2. Lewis Clark State College –ACTION ITEM

- a. **DENIED** - (CFAC-185) Request for reimbursement of expenses. For the total amount of \$3,919.19. Line items include: Request for cancelled educational offerings.

*Discussion: Ms. Crea stated that expenses were related to planned educational activity, however due to COVID-19 the campus had to close and activities had to be cancelled. These activities normally would cover expenses prior to COVID-19. These were expenses they were not able to get refunds for. Mr. Grigg stated that he believes this is a request for reimbursement of expenses that the college incurred that were unable to fulfill and wanted to inquire the perspective of committee members whether this was in the scope of the Act. Mr. Whitworth stated that he does not believe this meets the criteria for the CARES Act as this was budgeted and planned for prior to COVID-19. He stated that it appears to be replacing revenue that the university would have received, if they had had the event. Ms. Packer stated after hearing Ms. Crea speak it changed from a revenue replacement to expenses the college incurred. Ms. Packer stated that she feels does not think this request meet the criteria for CARES Act expenses. Mr. Fulkerson agreed and does not wish to approve knowing that the state will be on the hook for paying the money pack if it were to come out in an audit.*

*Resolution: Ms. Packer moved to disapprove item 1a. Mr. Grigg seconded the motion to decline. The motion carried on a unanimous voice vote.*

- b. **APPROVED** - (CFAC-175) Request for pre-approval of expenses. For the total amount of \$2,200. Request includes: Request to transition the parking permit process on campus from in person sales originating at the Security department (long lines at one window in which social distancing is not possible due to one entrance/exit point) to online. The cost is \$1,000 to setup the system and the first-year cost is \$1,200 for the software.

*Discussion: Ms. Crea stated that currently it is a manual process which involves sometimes 100 students waiting in line going through one door, and the college is trying to make this an easier process for social distancing. She noted that it has been a challenging situation and, in their opinion, an online platform for parking permits would work best to reduce contact and thus create a safer solution.*

*Resolution: Ms. Packer moved to approve item 1b. Mr. Grigg seconded the motion. The motion carried on a unanimous voice vote.*

- c. **DENIED** - (CFAC-161) Request for pre-approval of expenses. For the total amount of \$8,399.27. Request includes: Lewis-Clark State College campus shut down operations and in turn needed to send student employees home. LCSC could not continue to allow them to work on campus (those who could work remote did), those who could not work remote were sent home and Lewis-Clark State College continued to pay them using the COVID codes through the Division of Human Resources for approximately 1.5 weeks to assist them in surviving financially.

*Discussion: Ms. Crea stated due to COVID-19 a large number of student workers cannot work remote and therefore had to shut down campus. She also stated that student workers are not eligible for unemployment due to the nature of the type of employee. The college later discovered they are eligible in certain cases and were paid for the first week and a half and utilized CARES act student portion for the*

*remainder of the semester. Mr. Grigg stated he does not think this meets the requirements for CARES Act funding to pay for employees' salary and benefits at home in a furloughed position. Mr. Whitworth agreed with Mr. Grigg in that it does not meet CARES act requirements. Ms. Packer and Mr. Fulkerson also agreed with Mr. Grigg.*

*Resolution: Mr. Grigg moved to deny item 2c. Ms. Packer seconded. The motion carried on a unanimous voice vote.*

### **3. City of Buhl –ACTION ITEM**

- a. **APPROVED** - (CFAC-140) Request for pre-approval of expenses. For the total amount of \$6,925.00. Request includes: The purchase of a IDEMIA Livescan System Desktop Tenprint and printer to allow fingerprinting in our police department with a system other than the inkpad which was previously used. The new system would be able to sanitize the new system/equipment between users.

*Discussion: Ms. Drown stated this is a machine that would allow select personnel to sanitize between individuals. Currently they use the old ink pad system. They use it for the local school districts. It would allow fingerprinting and not require individuals to return if the print is not good enough and rejected by the state. This prohibits further interaction between those being fingerprinted and personnel. Mr. Fulkerson asked if the system would allow for the officer not to be involved, that the individual would be able to get their finger in the correct position without the help of the officer. Officer Torrez stated that that was correct and that the machine can tell whether it is a good print or a bad print and can instruct the individual if they need to rescan. The benefit is that the officers can explain how to take the finger print without being next to them.*

*Resolution: Ms. Packer moved to approve item 3. Mr. Grigg seconded the motion. The motion carried on a unanimous voice vote.*

*Ms. Packer moved to adjourn the meeting. Mr. Grigg seconded the motion. The meeting adjourned at 4:24 p.m.*